

**KITTITAS COUNTY
CDS STUDY SESSION MINUTES
COMMISSIONERS' AUDITORIUM, 205 WEST 5th ROOM 109
Regular Meeting**

MONDAY

1:30 PM

February 13, 2023

Board members present: Chairman Cory Wright and Commissioner Laura Osiadacz.

Others: Dan Carlson, Toni Berkshire, Jeremiah Cromie, Jeremy Larson, Jen Wiemer and Jessica Miller Community Development Services; Arden Thomas, Justin Turnbull, Josh Fredrickson, Darren Case and Rebecca Cruse, Public Works; Neil Caulkins, Deputy Prosecutor; Brian Carlson, Bryan Elliot, Auditor's Office; and one (1) member of the public.

At 1:47 pm Chairman Wright opened the Community Development Services Study Session.

CITIZEN COMMENTS (1 MIN. TIME LIMIT)

There were no citizen comments.

DISCUSSION REGARDING PLANNING COMMISSION SUBCOMMITTEE TO REVIEW KCC LAND USE TABLES

CDS Director Dan Carlson stated this item is a request from the Planning Commission Chair, Bruce Coe, to discuss with the Board the request to form a subcommittee to review the KCC Land Use Tables. BRUCE COE shared that the Planning Commission would like to take on more duties in terms of trying to assess future land development and long term planning in the county. The subcommittee will be brought up to the Planning Commissioners to see if there is an interest. Director Carlson mentioned that the Resolution approving Watershed as CDS's on call planning consultant to complete the land capacity analysis and other planning projects would assist in the outcome Bruce Coe is discussing. Direction from Chair Wright is to get the meeting

APPROVED

4-4-23

set up with the Watershed consultants and that the Planning Commission Chair attend the meeting.

REQUESTING DIRECTION REGARDING FOUNDATION ONLY PERMITS

CDS Director Dan Carlson explained the foundation only permit process. CDS has given builders the option of using a 3rd party reviewer and currently the plan review times are back on track. CDS would like to eliminate the foundation only permit option. Building Official Jeremy Larson presented staff report that was provided. Discussion occurred regarding different options the possibility of allowing foundation only permits seasonally to help with locations with more weather related issues for building. The BoCC directed staff to bring back to a later study session, options for customers if foundation only permits option was discontinued.

REQUESTING DIRECTION REGARDING RV OCCUPANCY

CDS Director Dan Carlson stated that either late May or early June we will be coming with a request for a public hearing to adopt the 2021 building codes, which are mandatory to go into effect in July. Currently, our code allows occupancy every four out of six weeks, and this is difficult to enforce. CDS would like to look at the option of taking away the restriction on RV occupancy and make some code amendments with what's important like adequate sewer disposal, adequate water supply, zoning aspect, snow load concerns, etc. Code Enforcement Officer Toni Berkshire shared concerns and options to consider.

KENNEWICK EXPRESS PERMITTING REPORT BACK

Building Official Jeremy Larson reported that Kennewick has an express permitting program for simpler permit that are submitted electronically and fast tracked. Once it is accepted, all the

departments have five days to review it. Then the different departments come together at a permitting center and hold a meeting with the customer and discuss any issues and complete the process together. The permit is then issued if it qualifies. This might be an option when all departments are together in one building.

PERMIT CENTER/LUNCH BOX SHORT PLAT ESTIMATE

CDS Director Dan Carlson explained the cost to separate the Permit Center building with the property with the Lunch Box. This process would include Public Works and an estimate was provided for the short plat. No direction needed at this time.

EXECUTIVE SESSION RCW 42.30.110(1)(i) TO DISCUSS WITH LEGAL COUNSEL REPRESENTING THE AGENCY MATTERS RELATING TO AGENCY ENFORCEMENT ACTIONS, OR TO DISCUSS WITH LEGAL COUNSEL REPRESENTING THE AGENCY LITIGATION OR POTENTIAL LITIGATION TO WHICH THE AGENCY, THE GOVENING BODY, OR A MEMBER ACTING IN AN OFFICIAL CAPACITY IS, OR IS LIKELY TO BECOME, A PARTY, WHEN PUBLIC KNOWLEDGE REGARDING THE DISCUSSION IS LIKELY TO RESULT IN AN ADVERSE LEGAL OR FINANCIAL CONSEQUENCE TO THE AGENCY.

This item will be rescheduled.

OTHER BUSINESS

There was no other business

Meeting concluded at 2:57 p.m.

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Jessica Miller



Cory Wright, Chairman